**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

This part of the Navigator Playbook is completed when you have:

1. Developed and reviewed an energy measurement plan
2. Considered calibration

We have established an energy measurement plan to evaluate the measuring and monitoring of the energy performance of our facility. Note: For some organizations, a measurement plan can be as simple as utility metering of energy sources and much of this Playbook worksheet can be skipped.

Energy Measurement Plan

Our energy measure plan is:

Click here to enter text.

|  |  |
| --- | --- |
|  | How frequently is the plan reviewed? Monthly, Quarterly, etc. |
|  | We have identified qualities of key characters to be measured and monitored |
|  | We have evaluated our measurement and monitoring of key characteristics |
|  | We have evaluated ways to improve measurements for key characteristics |
|  | We will review the following: |
| Energy consumption for all energy sources |
| How, and how often, will they be monitored/measured? |
| How will the data be analyzed? |

|  |  |  |
| --- | --- | --- |
|  | We have established a regular schedule of meetings for reviewing Energy Management Plan | Click here to enter text. |
|  | When/Where: | Click here to enter a date. |
|  | Who: | Click here to enter text. |
|  | We have communicated meeting plans to appropriate personnel | Click here to enter text. |

Calibration

We have developed a calibration program to ensure monitoring and measurement equipment is functioning properly:

Click here to enter text.

Comments

Click here to enter text.

ACKNOWLEDGEMENT:

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