**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

This part of the Navigator Playbook is completed when you have:

1. Determined 50001 Ready Scope and Boundaries
2. Attained approval of the 50001 Ready Scope and Boundaries
3. Communicated 50001 Ready Scope and Boundaries across the facility

Note: If all operations at an entire specific location are included in the EnMS, that location’s address/site name can be the Scope and Boundaries and the next two questions can be skipped. Just insert the address/site name in the third box.

Determine Scope and Boundaries

Identified the extent of activities, facilities, and decision structures to be included in your EnMS

Detail here:

|  |
| --- |
| Click here to enter text. |

Defined site limits and/or organizational limits of your EnMS

Detail here:

|  |
| --- |
| Click here to enter text. |

Develop a scope and boundaries statement for your EnMS:

|  |
| --- |
| Click here to enter text. |

Top Management Approval

|  |  |  |
| --- | --- | --- |
|  | Date approved: | Click here to enter a date. |
|  | Who approved: | Click here to enter text. |

Communicated Across Facility

|  |  |  |
| --- | --- | --- |
|  | Date communicated: | Click here to enter a date. |
|  | How communicated: | Click here to enter text. |

**Hint: Scope and Boundaries**

**The scope is the set of activities covered by the energy management system and can include several boundaries. The boundaries are the physical or organizational limits, such as a processes or sites, under the control of a facility. 50001 Ready recognition is at the site level, and a site can be a single facility, a campus-like group of facilities, or a subset of a single facility.**

**If you are not including all operations, some questions to consider in defining the scope and boundaries:**

* **Do you have a building or location that you are not including?**
* **Can you isolate the energy use of those locations?**
* **Do you have a process or product line you are not including?**
* **Can you isolate or subtract out the energy use of the process or product line?**
* **Is there an area on which you do not have energy information?**
* **Is there an area where you cannot gain employee involvement or participation?**
* **Are there areas that have a different management team or decision structure?**

**If you are only including certain operation, process, equipment, or functions, you will need a way to measure the energy consumption of just those systems, or a way to subtract out the parts that are not included.**

Comments

Click here to enter text.

ACKNOWLEDGEMENT:

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