**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

This part of the Navigator Playbook is completed when you have:

1. Collected energy consumption data for all energy sources covered in the Scope and Boundaries
2. Entered data in central location

**Identify Energy Uses**

We have identified our current energy sources

We have identified energy uses associated with energy sources

We have identified the facilities, equipment, systems, and processes associated with energy uses

**Data Needs**

We have established our data needs for our Energy Review

We have established a processes for collecting this data at scheduled intervals

We have identified sources for collecting this data

|  |  |  |
| --- | --- | --- |
|  | We have identified personnel responsible for collecting this data | Click here to enter text. |
|  | Who: | Click here to enter text. |

It is recommended that organizations use USDOE’s Energy Footprint Tool to collect this information on energy consumption and energy uses. This tool is included as the 50001 Ready Navigator Playbook Worksheet 26. The Footprint Tool also is used for Task 7. If you are already collecting and storing this information in other ways, indicate below.

**Central Data Location**

Energy data has been organized and entered into a central location and the data is stored at:

Click here to enter text.

ACKNOWLEDGEMENT:

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