**Date last modified/updated:** Click here to enter a date. **Internal audit:** Click here to enter a date.

**Who last modified/updated:** Click here to enter text. **Management review:** Click here to enter a date.

This part of the Navigator Playbook is completed when you have:

1. Established energy baseline(s), approved objectives and energy performance improvement targets, and timeframes for their achievement
2. Compared EnPIs to baseline(s)
3. Recorded and maintained the baseline(s)
4. Specified conditions for adjusting the baseline(s)
5. Obtained management approval
6. Communicated the energy objectives and targets

Baseline(s)

|  |  |  |
| --- | --- | --- |
|  | The baseline year for our 50001 Ready system is: | Click here to enter text. |
|  | We have documented energy consumption baselines: | Click here to enter text. |
|  | EnPIs are with baseline units for comparison | Click here to enter text. |

Baseline Maintenance

|  |  |  |
| --- | --- | --- |
|  | We have established criteria for when baseline(s) are reviewed, updated, and modified | Click here to enter text. |
|  | We have established a process for continually  maintaining and updating baselines | Click here to enter text. |
|  | We have established a process for continually  reviewing EnPIs for their compatibility with baseline(s) | Click here to enter text. |
|  | We have established roles and responsibilities for  reviewing, maintaining, and updating baselines and  EnPIs and have listed associated personnel | Click here to enter text. |

Objectives and Targets

|  |  |  |
| --- | --- | --- |
|  | We have taken into consideration SEUs, prioritized energy opportunities, legal requirements, and our facility’s operating conditions and constraints when developing our energy  objectives and targets. | Click here to enter text. |
|  | Our Energy Objectives, using the appropriate EnPIs, are: | Click here to enter text. |
|  | Our Energy Targets, with results measured and reported at  defined intervals, are: | Click here to enter text. |

|  |  |  |
| --- | --- | --- |
|  | We have established a process for monitoring and reviewing progress towards achieving energy objectives and targets on  a continual basis. | Click here to enter text. |
|  | We have established a process for updating objectives and  targets on a continual basis. | Click here to enter text. |
|  | We have established roles and responsibilities for monitoring  and reviewing this progress. | Click here to enter text. |

Top Management Approval

|  |  |  |
| --- | --- | --- |
|  | Top Management has reviewed and approved Baselines, Objectives and  Targets, and have offered their support | Click here to enter text. |
|  | Date Approved: | Click here to enter a date. |
|  | Who Approved: | Click here to enter text. |

Communication

|  |  |  |
| --- | --- | --- |
|  | Baselines, Objectives and Targets have been communicated across facility to appropriate personnel: | Click here to enter text. |
|  | Date communicated: | Click here to enter a date. |

Hint: Baselines, Objectives and Targets

* Develop an energy baseline for each EnPI: they can be different, if necessary
* Obtain top management approval of the objectives and targets and communicate accordingly

Comments

Click here to enter text.

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